



Cabinet Office

## **CARBON REDUCTION PLAN GUIDANCE**

### **Notes for Completion**

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier entity and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

# Carbon Reduction Plan Template

Supplier name: ..... MED-I-PANT (U.K.) Limited (trading as MIP UK) .....

Publication date: .....17<sup>th</sup> November 2023.....

## Commitment to achieving Net Zero

MIP UK is committed to achieving Net Zero emissions by **2045**.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2022</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<i>The Base Year selected by MIP UK is 2022, verifiable activity data is available for this year. This year has been chosen because it presents the most accurate position of the organisation's current operations and is not overly affected by the impacts on the business operations of the COVID-19 Pandemic.</i>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	0.0
Scope 2	39.5
Scope 3 (Included Sources: Purchased goods and services, Upstream transportation and distribution, Business travel, Employee commuting)	28,347.1
<b>Total Emissions</b>	<b>28,386.6</b>

## Current Emissions Reporting

2023 will be the first reporting year so data is not yet available.

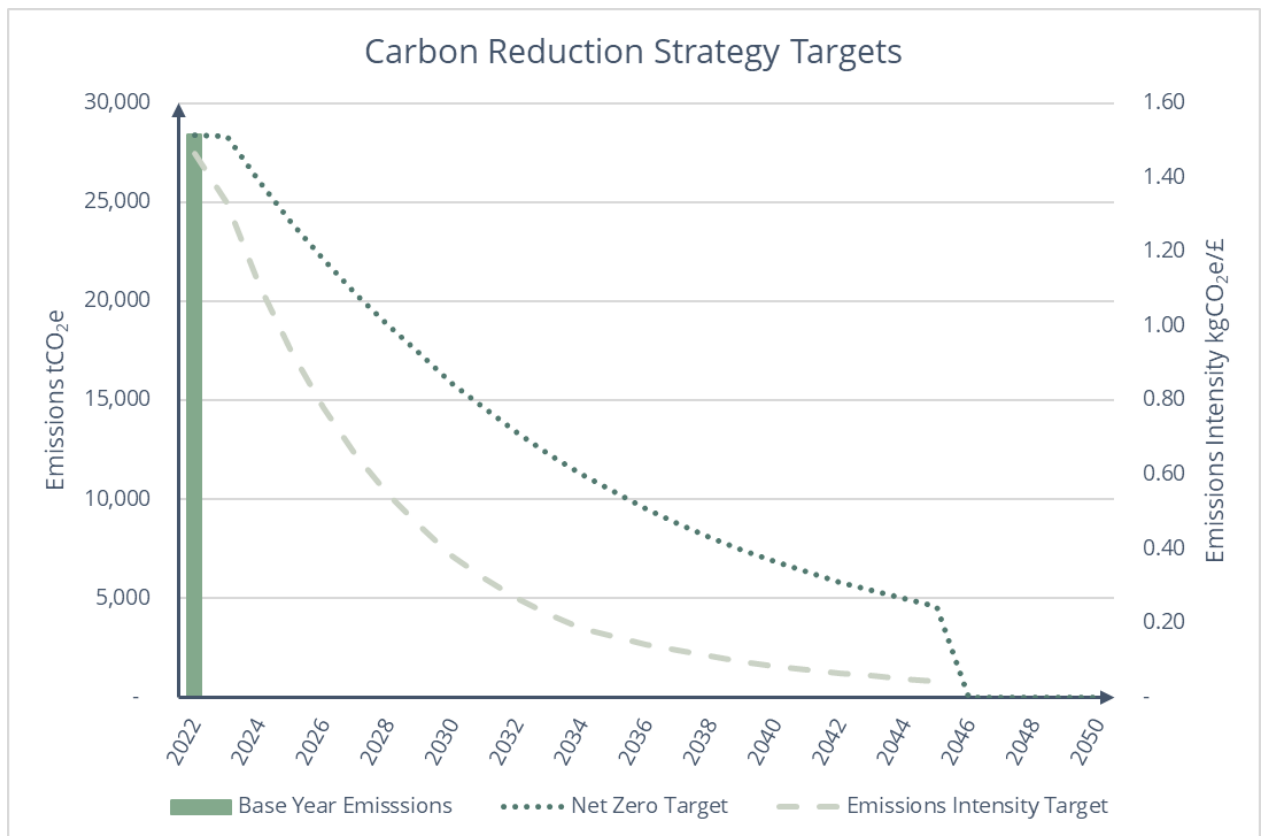
Reporting Year: 2023	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	tbc
Scope 2	tbc
Scope 3 (Included Sources: Purchased goods and services, Upstream transportation and distribution, Business travel, Employee commuting)	tbc
Total Emissions	tbc

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **20,379** tCO<sub>2</sub>e by **2027**. This is a reduction of **28.2%**

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

This is the first year of the Carbon Reduction Plan and no initiatives have been implemented yet.

In the future we hope to implement further measures such as:

- Engaging with suppliers in countries of origin to first obtain more accurate data on actual emissions directly from suppliers
- A new policy will be introduced where emissions associated with all product purchases are reviewed to ensure there are in line with the organisations Carbon Reduction Plan

### Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup>

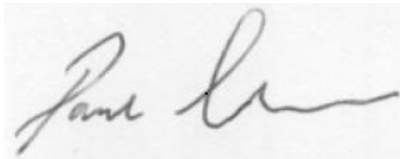
<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

A handwritten signature in black ink, appearing to read "Paul L.", is written over a light grey rectangular background.

Date: 28<sup>th</sup> November 2023

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<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>